

Welcome

We would like to ensure you have a lovely stay in our cottages, we will send you a text (if you have given us your number) on arrival day with your keylock number once the cottage is ready but in the mean time:

Prior to you holiday we would suggest:

- <u>Follow our Facebook page</u> <u>www.facebook.com/OurBenchSelfCatering</u> is a great page to follow for ideas
 of places to visit, forth coming events and more during your stay in Lymington. You can then add them to
 your diary and make the most of your stay.
- Explore our web site: Our guide to Lymington, the New Forest and Day Trips from the Our Bench website contain ideas of places to visit and locations to explore during your holiday www.ourbench.co.uk
- Download our information guide you will find a paper copy in the cottage.
 http://www.ourbench.co.uk/Paperwork/CottageInfoPack.pdf

How to find us:

Please put SO41 8HH into your satnav and follow the directions. We have three self catering cottages – Garden Bench is located at number 11 Lodge Road and has a brick paving driveway for you to park on. Little Bench and Bench Cottage are accessed via a shared tarmac driveway between number 9 and number 11 Lodge Road, there is parking and a turning space at the top of the shared driveway for your car – as per our access statement on our website. On any additional vehicles (other than one per cottage) must be parked on the road. There are no parking restrictions.

Accessing your cottage

When you arrive at Our Bench Cottages, you will find a key safe, please ensure you are at the right cottage - the key safe for Bench Cottage and Little Bench is by the front door, the key safe for Garden Bench is on the house wall just inside the gate.

You will need your access code which you selected on the information form, we will send you a reminder via text once the cottage is ready. If you would like a copy sooner, then please email us.

We aim to have the cottage ready from 3pm on arrival day – but this is dependent on the departing guests leaving by 10am and leaving the cottage tidy, we are aware this is difficult for some guests, but equally we are aware that arriving guests also have difficulty if we delay the arrival time. You are welcome to check before leaving home that everything will be ready for you – 0775 1064167 is the best number to reach us.

We aim to ensure the cottage is aired thoroughly for you, if it feels cold windows may still be open and the heating turned down. We ask that if you are airing the cottage during your stay (which we encourage) to please turn the heating down.

Special Requests

If you have reserved any special equipment, then we will do our best to ensure it is in the cottage for you. We do not include it in your cottage as standard. You are welcome to email and check your request at anytime: cottages@ourbench.co.uk

Allergies

If you are allergic / intolerant to anything please let us know, as then we can try to limit any risks.

What to expect when you arrive:

Your holiday cottage will be made up for you – all the beds have mattress protectors and bed linen – the beds will be made up with fitted sheet, duvet, pillows and there are blankets available in each cottage, and a bath towel and hand towel per guest.

The kitchen has plates, cutlery and glasses for your use during your stay – there are place settings for 6 in Garden Bench, 4 in Bench Cottage and 4 in Little Bench. There is also a set of plastic plates, bowls and dishes. There is a set of light weight saucepans, a couple of cooking bowls and a range of cookery utensils. There is access to a washing machine, dishwasher, tumble drier, microwave, toaster, kettle, Tassimo coffee machine (please bring your own pods), some basic cleaning equipment and washing up liquid as well as a dishcloth, hand towel, oven cloth and 2 tea towels. All inventory must remain in the property it was in at arrival and not be taken to another property.

We provide some liquid hand soap in the wet room and a toilet roll, but we do recommend that you bring with you what you require. We request you bring your own beach towels if you are heading to the beach.

If you are planning to charge your car, you will need a smart phone and your type 2 charging lead.

A personal welcome

We will come and say hello and make sure everything is OK when you do arrival, so please let us know when you have arrived.

During your stay

This property is privately owned. We expect all guests to enjoy the facilities and treat the property with the same respect that they would with their own home. If you notice damage in your accommodation please let us know immediately so that we can take the appropriate action. If there have been any breakages during your stay, we would be grateful if you advise us as soon as possible.

The owner of Our Bench accessible holiday cottages shall not be liable for any temporary defect or malfunction of any equipment, machinery or appliance in the building, or grounds.

We ask that if you are airing the cottage during your stay (which we encourage) to please turn the heating down.

Children under 18 and dogs must be supervised by their parents/guardians at all times.

We would like to remind you to lock the doors and close the windows when they leave your property unoccupied. The wood burner should be closed down on leaving the cottage.

You may in no circumstance re-let or sublet the property, even free of charge.

On departure

We ask that you let us know when you have departed, we ask that you leave all windows open that are not in view of the road, if in view of the road please open the small windows or put them on window vent – to ensure the cottage begins airing and turn the heating down.

Tourist Information

There is some information in the cottage to help you enjoy your stay and to enable you to make the most of the New Forest including maps, local walks and information leaflets.

There are lots of ideas and suggestions on our web site – <u>www.ourbench.co.uk</u>, if you have a look in the useful information section you will see ideas for places to visit in Lymington, around the New Forest and ideas for Day Trips.

For the latest local events are shared on our Facebook page: www.facebook.com/OurBenchSelfCatering

Nearest Shops and Restaurants.

The nearest shop to the cottage is One Stop with its post office and Tesco Metro – they are less than ½ miles walk, here you can stock up on the essentials – milk, bacon, fresh bread, croissants and your morning paper. There is a map directing you to the nearest shops with a route suitable for wheelchairs marked. There is also a fish and chip shop, a chemist in the village. The nearest Indian, Thai and Chinese, takeaway is at the end of South Street and there is a Dominos Pizza in Lymington which offers delivery – as well as lots of pubs and restaurants within a 5 mile radius.

If you are arriving on a Friday, you are welcome to arrange a supermarket delivery between 10 and 2pm – to make your stay easier – please make sure your cottage name is clearly on the delivery address and let us know to expect it.

Recycling and rubbish

We know every area is different – in the welcome guide you will find information on where to recycle your glass, general waste, compost and paper, card, tins etc. We have no facilities to dispose of "infectious waste" and sharps, as determined by our council, and all "Offensive Waste" must be bagged before being placed in the bin.

Safe Journey

We would like to take this opportunity to thank you for booking your holiday with us, we hope to pop in and see you during your stay to make sure that everything is satisfactory for you, so please let us know when you arrive. We wish you a very safe journey.

Yours Helen and Matt Renouf

Any problems during your stay you are welcome to contact us, and if you let us know when you arrive we will pop in and say hello and answer any questions you may have.

- Our Bench Holiday Cottages +44 77510 64167
- Helen Renouf on +44 777 9852372 or Matt Renouf on +44 787 0341640 emergencies only.